



Media Team Lead

Job Description

Our summer camp vision is to love kids and share Jesus. Summer staff should have a committed and growing personal relationship with Jesus Christ. Staff are expected to be hardworking and responsible. Staff should be willing to serve in and outside of the following job description. Staff should contribute to a healthy staff community and not participate in gossip, exclusion, willful breaching of your employment agreement, etc. Staff should set an example that is positive, above reproach and looks for the best in others. Staff are expected to perform emergency and safety procedures as required and trained.

The Media Team Lead is primarily responsible for ensuring that all media, including AV, photo, and worship, runs smoothly and efficiently for all programs and year-round Covenant Harbor departments. In addition, they will supervise the Media Team Members and Jr. Media Team Member as they support all summer programs. They will work with the Media Team, Program Leads, and fulltime Marketing team to brainstorm and carry out specific projects and tasks, and to continuously improve the media experience for campers and Covenant Harbor stakeholders. They will also be trained to assist in at least one additional area, such as the camp store, waterfront, activities, and/or ropes course.

Specific Expectations

- Carry out the expectations of one Media Team Member (AV, Photo, or Worship), as listed on the corresponding job description, as needed.
- Learn how to support the responsibilities of the rest of the Media Team, and be prepared to step in as required.
- Lead and supervise the Media Team and Jr. Media Team and communicate clearly with them as you offer guidance, correction, advice and encouragement.
- Conduct personal and professional review conversations with other summer staff, possibly including the Media Team.
- Help to cultivate authentic worship during session times and minimize distractions for campers and other staff members through the use of technology.
- Respond to feedback and incorporate changes as directed by the Program Team and Marketing Team.
- Work with your team to be creative and make the media for each week unique.
- Complete administrative and organizational tasks in a timely manner.
- Communicate with program leads to ensure that their expectations regarding media are being met and to improve campers' experiences as necessary.
- Attend First Word each morning during sessions.
- Coordinate with year-round staff on expectations for marketing photos and videos.
- Manage your schedule and plan your daily tasks wisely. Be aware of your time and promptly fulfill your responsibilities.
- Be a good steward of resources. Maintain and clean all equipment and ensure that it remains organized. Communicate with the Program Team if additional supplies are needed for use.
- Assist in an additional area to support camp programming, to be determined in consultation with the Program Team based on the skills and gifts of the individual and the needs of Covenant Harbor.

Requirements

- Be at least 20 years old by May 20, 2024.
- Be available to live onsite at Covenant Harbor from May 20 to August 10, 2024.
- Experience and skills in interacting with elementary, middle school, and/or high school students.
- Experience and skills in photography, videography, AV, and/or worship leading.
- Ability to pass a background check.
- Strong interpersonal, communication, and leadership skills.
- Must be able to participate in potentially strenuous physical activities.
- CPR and First Aid certifications are preferred, but not required.

Supervised by: Program Team and Marketing Department

Type of Position: Weekly starting rate of \$265 for working 9 weeks of summer camp including staff training.

Benefits: Meals and housing are included with compensation.

Time Off: Daily time off as well as 24 hours off each week. Weeks off available upon request.