



Resource Lead

Job Description

Our summer camp vision is to love kids and share Jesus. Summer staff should have a committed and growing personal relationship with Jesus Christ. Staff are expected to be hardworking and responsible. Staff should be willing to serve in and outside of the following job description. Staff should contribute to a healthy staff community and not participate in gossip, exclusion, willful breaching of your employment agreement, etc. Staff should set an example that is positive, above reproach and looks for the best in others. Staff are expected to perform emergency and safety procedures as required and trained.

The Resource Lead's primary responsibility is to support summer camp programs by providing support, encouragement, resources, and spiritual leadership to the summer staff and campers, and giving specific direction and oversight to the Resource Counselors. They will assist in all summer camp programs and must be extremely reliable and nimble. Daily responsibilities and tasks may need to be paused to jump in and cover a need in any program. The Resource Lead's goal is to come alongside campers, their parents, and staff to provide resources that will set everyone up for successful and healthy experiences at camp.

Specific Expectations

- Work to create a spiritual formation plan for summer staff.
- Act as a liaison between the Program Team and staff to help ensure that staff and camper needs (emotional, physical, spiritual, mental) are known and addressed.
- Advocate for campers and staff. Find creative ways to provide resources and involve them into the program and community while keeping the bigger picture of Covenant Harbor's ministry in mind.
- Consult with the Program Team on weekly assignments of counselors in specific programs and housing locations.
- As needed, with the Program Team, communicate with camper parents to inform them of any relevant camper situations. Build trust, listen to their concerns, account for their ideas, and communicate a summary as needed.
- Assist with leading staff training sessions, both at the beginning of the summer and throughout the season.
- With the Medical Team, provide health-related resources to staff and campers to ensure information is communicated.
- Conduct mid-summer and end-of-summer conversations with other summer staff.
- Aid in administrative tasks such as camper follow-up, evals, check-in and check-out, and others as assigned.
- Become familiar with all areas of camp, and continually assess how to best support the programs, staff, and campers.
- Set up Resource Counselors for success by providing information regarding campers who may need specific support or resources. Monitor the progress of Resource Counselors and the campers in their care. Seek opportunities to continually improve the experience of the campers and the skills of the Resource Counselors..
- Manage your schedule, meet deadlines for projects, and plan your daily tasks wisely. Prioritize campers and staff.
- Lead a discipleship group of counselors and support staff, as directed.
- Remain flexible and be prepared to shift responsibilities, fill in gaps, make wise decisions quickly, and meet unforeseen challenges while also fulfilling your initial tasks.

Requirements

- Be at least 20 years old by May 27, 2023..
- Be available to live onsite at Covenant Harbor from May 27 to August 12, 2023.
- Experience and skills in interacting with elementary, middle school, and high school students and their parents.
- Experience leading peers required.
- Confident and professional in written and verbal communication.
- Strong theological and biblical knowledge.
- Summer camp experience required.
- Ability to pass a background check.
- Strong interpersonal, communication, organizational, and leadership skills.
- Must be able to participate in potentially strenuous physical activities.

Supervised by: Program Team

Type of Position: Weekly starting rate of \$255 for working 9 weeks of summer camp including staff training.

Benefits: Meals and housing are included with compensation.

Time Off: Daily time off as well as 24 hours off each week. Weeks off available upon request.