



## Pier 30 Program Assistant

### Job Description

Our summer camp vision is to love kids and share Jesus. Summer staff should have a committed and growing personal relationship with Jesus Christ. Staff are expected to be hardworking and responsible. Staff should be willing to serve in and outside of the following job description. Staff should contribute to a healthy staff community and not participate in gossip, exclusion, willful breaching of your employment agreement, etc. Staff should set an example that is positive, above reproach and looks for the best in others. Staff are expected to perform emergency and safety procedures as required and trained.

The Pier 30 Program Assistant, along with the Program Lead, coordinates and implements the Pier 30 program with consultation from the Program Team. Pier 30 weeks are designed specifically for 4th-6th and 7th-9th. The Pier 30 program consists of fun activities, imaginative experiences, and opportunities for relationship building. Most importantly the Pier 30 Program team, with oversight from the Program Team, will craft a Bible program focused on the foundations of Christian faith and adapt it for each age group.

### Specific Expectations

- Assist in creating and implementing a unique Bible program that will teach biblical truth and reflect the summer theme in ways that campers can understand, remember, and engage with, and will encourage campers towards unique next steps of faith.
- Work with the Media Team to develop a plan for engaging and focused sessions that will cultivate authentic worship.
- Help to lead and supervise a team of rotating counselors, communicate clearly with them, and work alongside the Program Team with developing, leading, and implementing programs, activities, projects, etc., as assigned.
- Assist with creating, designing and implementing new games, activities and events within the Pier 30 program.
- Manage your personal schedule and your program's schedule. Help develop the daily and weekly schedule.
- While camp is in session, help lead chapel sessions and programmed activities.
- Complete administrative tasks, as well as daily and weekly tasks in a timely manner.
- Communicate well with parents on opening and closing days.
- Communicate with the Program team about needs of the program, staff, and/or campers.
- Earn campers' respect and seek out time to spend getting to know them.
- Manage and redirect camper and staff behavior, mediate conflict, and help guide campers to have a successful week
- Facilitate a community in which staff and campers can build healthy relationships with one another.
- Lead a discipleship group of counselors and support staff, as directed.
- Make wise choices to keep campers and staff physically, emotionally and spiritually safe at all times.
- Lead peers and campers well. Be clear with communication, expectations and standards.
- Be available to assist counselors with camper challenges at all hours of the day. Support the counseling team as they care for campers and be available to them as a resource.
- Be a good steward of the program's equipment and supplies. Manage your resources wisely and responsibly.

### Requirements

- Be at least 20 years old by May 27, 2023.
- Be available to live onsite at Covenant Harbor from May 27 to August 12, 2023.
- Experience and skills in interacting with elementary and middle school students, and leading peers.
- Prior camping experience. Strong theological and biblical knowledge.
- Ability to pass a background check.
- Strong interpersonal, communication, organizational, and leadership skills.
- Strong stage presence and experience leading large groups.
- Must be able to participate in potentially strenuous physical activities.

**Supervised by:** Program Team

**Type of Position:** Weekly starting rate of \$255 for working 9 weeks of summer camp including staff training.

**Benefits:** Meals and housing are included with compensation.

**Time Off:** Daily time off as well as 24 hours off eachweek. Weeks off available upon request.