



## Camp Associate

# Job Description and Expectations

### Job Description

Summer camp is a big event with lots of moving parts and there are times when an extra set of hands is needed. Camp Associates will be scheduled to work in a variety of roles and interact with different programs to help the campers experience Covenant Harbor. Some of those areas may be activities, camp store, kitchen, and check-in and check-out. Camp Associates will be picked up and dropped off before and after each scheduled shift and daily will not exceed 6 hours. If desired, this position has the opportunity for year round hours.

**Supervised by:** Logistics Director

### Expectations

- Become comfortable and confident with a specific area of camp such as those listed above.
- Able and willing to jump in to serve wherever is needed.
- Help supervise campers and maintain awareness of their whereabouts and condition.
- Assist campers in activities and facilitate opportunities for them to engage in the program.
- Answer campers' questions and help keep them healthy and safe.
- Facilitate a community in which campers can build healthy relationships with one another.
- Pay attention to details in a variety of tasks.

### Requirements

- Be at least 14 years old by May 30, 2022.
- Be able to participate in various staff training sessions before beginning employment either online or in person.
- Have reliable transportation to and from Covenant Harbor according to your schedule.
- Experience or interest in interacting with elementary students and/or camping ministry.
- Ability to pass a background check.
- Must be able to participate in potentially strenuous physical activities.
- Be able to successfully obtain a work permit.

### General Expectations for All Summer Staff:

- Pursue a growing and healthy personal relationship with God.
- Be flexible. The nature of camp is that things come up unexpectedly and plans must be adjusted.
- Form positive, caring, healthy, and appropriate relationships. Get to know others as individuals.
- Be positive and look for the best in people, situations, and camp.
- Help supervise campers alongside other summer staff members. Make wise choices to keep campers safe at all times and understand your influence.
- Keep yourself mentally, physically, spiritually, and emotionally healthy.
- Conduct yourself in a professional manner when interacting with parents, campers, year-round Covenant Harbor staff, and other summer staff.
- Contribute to a healthy staff community. Do not participate in gossip, exclusion, willful breaching of your employment agreement, etc.
- Work well with your team. Build upon each other's strengths and assist each other when you are struggling.
- Perform emergency and safety procedures as required and trained.