



Jr. Activities Team Member

Job Description and Expectations

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A Jr. Activities Team Member is primarily responsible for assisting the Activities Team in ensuring that the archery, skate park, and arts and crafts activity areas run smoothly, efficiently, and safely for all programs. They will also work with the Activities Team Lead and Program Leads to brainstorm and carry out specific activity times, lead skills for 7th-9th grade campers with knowledge and creativity, and connect with individual cabins in the evening as a cabin buddy.

Supervisor: Activities Lead

Specific Expectations

- Learn how to confidently assist in leading each activity area and how to coach campers of all ages (kindergarteners through high school graduates) to improve or try a new strategy.
- Work to become an expert on the rules and standards for each activity area, including an awareness of the age requirements and mandated safety equipment for each activity.
- Work with your team to be creative and make the activities for each week unique.
- Manage your schedule and plan your daily tasks wisely. Be early to the activities you are running, especially for free time.
- Be a good steward of the equipment and supplies. Communicate with the Activities Team Lead to ensure that an adequate stock of supplies is maintained.
- Communicate with the Activities Team Lead to ensure that expectations regarding activities are being met and to improve campers' experiences as necessary.
- Assist with setup and execution of "big games" as directed, ensuring that the necessary supplies and spaces are available at the appropriate time.
- Occasionally, some high school-aged Alpha campers may assist with activities. Communicate well with them, show them the ropes of the activity area, delegate tasks to them so that their time is used well, and help them to understand how their responsibilities are affecting campers and Covenant Harbor as a whole.
- Serve as a cabin buddy for an overnight program in the evenings, as assigned.

Requirements

- Be at least 16 years old by May 26, 2022.
- Be available to live onsite at Covenant Harbor for staff training (May 26-June 12, 2022), plus at least four weeks of summer camp.
- Experience and skills in interacting with elementary, middle school, and/or high school students.
- Interest and willingness to learn about archery, skate park, and arts and crafts. Prior skills and experience in at least one of these areas is desired.
- Ability to pass a background check.
- Strong interpersonal, communication, and leadership skills.
- Must be able to participate in potentially strenuous physical activities.
- CPR and First Aid certifications are preferred, but not required.

General Expectations for All Summer Staff:

- Cultivate a growing, healthy, and mature personal relationship with God.
- Be flexible. The nature of camp is that things come up unexpectedly and plans must be adjusted. Be willing to shift as directed by supervisors.
- Form positive, caring, healthy, appropriate relationships with supervisors, peers, and campers. Get to know others as individuals and walk alongside them in the temporary community of camp as they determine their next right step of faith.
- Be positive and look for the best in people, situations, and camp.
- Actively supervise campers. Manage risks and discern what is best for campers and for yourself. Make wise choices to keep campers physically, emotionally, and spiritually safe at all times.
- Manage and redirect camper behavior, mediate conflict, and help guide campers to have a successful week.
- Take direction from supervisors and be a team player. Do not undermine the leadership of others.
- Keep yourself mentally, physically, spiritually, and emotionally healthy. Make time for rest and self-care.
- Solve your own problems to the extent that you can, and know when it is time to ask for help.
- Conduct yourself in a professional manner when interacting with parents, campers, year-round Covenant Harbor staff, and other summer staff.
- Assist with general camp tasks as assigned, which may include, but are not limited to, assisting in the food service, housekeeping, maintenance, and youth ministry departments as needed, and assisting with weekly camper check-in and check-out procedures as directed.
- Contribute to a healthy staff community. Do not participate in gossip, exclusion, willful breaching of your employment agreement, etc.
- Set an example for all staff and campers that is positive and above reproach.
- Work well with your team. Build upon each other's strengths and assist each other when you are struggling.
- Perform emergency and safety procedures as required and trained.