



## Waterfront Team Member Job Description and Expectations

In addition to the below expectations for the Waterfront Team Member, all Covenant Harbor summer staff must meet the [General Summer Staff Expectations](#) and agree to the [Summer Staff Covenant](#).

### Job Description

A Waterfront Team Member is primarily responsible for ensuring that waterfront swimming areas and boating activities run smoothly, efficiently, and safely for all programs. They will also help lead skills for 7th-9th grade campers, support programming outside of the waterfront and connect with individual cabins in the evening as a cabin buddy.

### Expectations

- Complete lifeguard, CPR and first aid certification before arriving to camp OR complete at Covenant Harbor in May. (Dates TBD)
- Complete Wisconsin boating certificate.
- Learn how to confidently lead waterfront activity areas, Covenant Harbor lifeguarding practices, boat driving, and all Lost Swimmer safety procedures.
- Assist with administrative and organizational tasks.
- Help maintain a clean, safe and efficient waterfront.
- Maintain equipment and keep accurate logs.
- Drive boats, guard swimming areas and supervise canoeing, sailing and paddleboarding.
- Know how to care for campers of all ages (kindergarteners through high school graduates).
- Be an expert on the rules and standards for each activity area, including an awareness of the age requirements and mandated safety equipment for each activity.
- Work with your team to be creative and make the activities for each week unique.
- Manage your schedule and plan your daily tasks wisely. Be early to the activities you are running, especially for free time.
- Communicate with the Waterfront Lead to ensure that their expectations regarding activities are being met and to improve campers' experiences as necessary.
- Be present and be ready to assist with setup and execution of games, events, chapel sessions and events when asked.

### Requirements

- Be at least 18 years old by May 31, 2021.
- Be available to live onsite at Covenant Harbor for staff training (May 31-June 15), plus Session 1 (June 15-July 17) and/or Session 2 (July 17-August 12). Please note that lifeguard certification, if needed, will take place prior to May 31 (exact dates TBD).
- Experience and skills in interacting with elementary, middle school, and/or high school students.
- Interest, willingness and ability to be lifeguard, CPR, first aid and boat driving certified.
- Experience lifeguarding, particularly on a lake is preferred, but not required.
- Boat driving experience is preferred, but not required.
- Ability to pass a background check.
- Strong interpersonal, communication, and leadership skills.
- Must be able to participate in potentially strenuous physical activities.