



## Maintenance Associate Job Description and Expectations

In addition to the below expectations for the Maintenance Associate, all Covenant Harbor summer staff must meet the [General Summer Staff Expectations](#) and agree to the [Summer Staff Covenant](#).

### Job Description

A Maintenance Associate is primarily responsible for helping the full-time maintenance staff maintain camp grounds and buildings. The upkeep and care of camp's facilities is essential to the smooth operations of all programs. They will also work with individual cabins in the evening as a cabin buddy.

### Expectations

- Help with grounds upkeep such as mowing, weed-wacking, planting and weeding.
- Support housekeeping staff as needed with cabin cleaning and room set ups.
- Be an expert on the rules and standards of the maintenance department.
- Assist with other areas of camp including setup and execution of big games, activities and events.
- High school-aged Alpha campers will regularly assist with maintenance. Communicate well with them, show them the ropes, delegate tasks to them so that their time is used well, and help them to understand how their responsibilities are affecting campers and Covenant Harbor as a whole.

### Requirements

- Be at least 18 years old by May 31, 2021.
- Be available to live onsite at Covenant Harbor for staff training (May 31-June 15), plus Session 1 (June 15-July 17) and/or Session 2 (July 17-August 12).
- Experience and skills in interacting with elementary, middle school, and/or high school students.
- Ability to pass a background check.
- Strong interpersonal and communication skills.
- Must be able to participate in potentially strenuous physical activities.
- CPR and First Aid certifications are preferred, but not required.