



AUDIO VISUAL EQUIPMENT RENTALS & MISCELLANEOUS ITEMS

The following equipment is available for setup in your group's meeting room. Groups are encouraged to make equipment requests as early as possible to insure availability. Let us know what you need and we will make sure it is ready for you upon arrival. Groups are responsible for any damage to rented equipment.

These items are available at no charge:

Chairs	Tables	Podium
Dry erase board	Flip chart	Projection screen
Music stand	Performance stage*	Portable stage pieces*
Hymnals		

*For qualifying groups meeting in the Big Tent, Upper Carriage House, or Jackson Family Activity Center

These items are available for a daily rental fee:

Digital Piano	\$15
Overhead projector	\$10
VCR/DVD player and TV monitor	\$15
Portable PA system	\$15
PA system	\$15
LCD projector	\$20
Complete A/V and Lighting system (Harbor staff will set up per group specifications)	\$75
Optional Trained Harbor staff member to run A/V and Lighting System**	About \$30/session. Call for custom pricing.

**A group may do this if using own qualified person capable of running LCD projectors, lighting systems, sound boards, and laptop connections. Harbor staff will provide an orientation.

Turnovers/Setup for each meeting room:

Initial set-up for each meeting room	Free
Each turnover after the initial setup (All buildings except Gym, Upper Carriage House, and Big Tent)	\$20
Each turnover after the initial setup (Gym, Upper Carriage House, and Big Tent only)	\$50